

Trails Committee meeting –May 24th, 2016

Meeting Minutes Added by JML 5.25.16

Properties Overview

1. **Bolton Flats** – Map current and approved by MassWildlife. Have asked if they want a QR map.
2. **Vaughn Hills**– Several smaller bridges will be replaced next year with materials ordered April 2016. Girl Scout Troop planning involvement for those projects. The new “horse trail” needs trail markers. Several wooden signs on property require replacement. Easement location between conservation land and Trust owned “Harris” parcel needs to be GPS tracked. Group needs to determine if existing trail can be relocated to the easement. Group discussed a kiosk for the ES project. Larry suggested several water bars are not effective and need review. Karen found a beaver sign next to the Southern pond loop in disrepair. In Larry’s words, “VH needs a tune up”. Budget approved for bridge and walkway work.
3. **Bowers Springs**– Bridge complete, beaver wire might be required to protect existing trees. Signs from Bower main trail “to Bare Hill/Vaughn Hills” and from Bare Hill and Vaughn “to Bower Springs” required. Group needs approval from the Held family. Trail under construction signs need to be removed. A very wet area at bridge location 3 on route to the new bridge needs duckboards. There’s also a large fall down across this area of the trail. Larry has removed the “under construction” signs.
4. **Powderhouse Hill** – Trail section from Quail Run is in poor condition. Needs markers and clearing.
5. **Zink-Northwoods** – Possible trail link from Houghton Farm to Northwoods. Group will explore.
6. **Rattlesnake Hill** – Working on a new junction based sign package for this property. 4”x4” letter and number based reflective metal signs. New map has corresponding sign locations. MassCor has provided a quote for 48- 4”x4” junction and 4- 4”x6” trail head signs. Trust ordered and paid for 3.9. A GPS file with the junction signs installed was completed and distributed. Followed up with MassCor – a fire at their metal supply vendor has delayed all production. **As of 5.19, three more weeks.**
7. **Delaney** – Group to review possible access point and trail from East End Road. Jeff waiting on MassWildlife to provide feedback on trails map. Follow up e-mail sent to Pat on 4.7. Delaney map is installed in the guide book with a note for seasonal and sensitive habitat. Moving forward at this point.
8. **Annie Moore** –Greg may have additional property updates. A new secondary loop trail added east of the winding bridge at needs markers. **Greg will test the survey wheel in AM.**
9. **Randall-Vinger** – Trail data down the road, to the cemetery and beyond required. Larry spoke with Tony Vinger and plans to arrange a site visit. Jeff and Greg GPS tracked this area. An “unmarked trail” segment was installed in the map connecting the Quaker Park to the Fry Burial Grounds.
10. **Gould-White Property** – Property needs trail markers & multiple signs. Scott has seen a few tree falls. **Jeff has two signs made for install on Friday 5.27.**
11. **Welch Pond** – Three signs are required at the intersection near the condos pointing to Welch Pond, Wattaquodock Hill, and W.Berlin Road. An overgrown trail section needs clearing. The segment between WH and the intersection at the field needs work from fallen trees and missing markers.
12. **Wilder Pond** – A proposed trail section along the Northern edge of the pond crossing the top of the dam needs review. Dam will need to be cleared and the trail marked. Larry visited the site and found water levels very high and the private parcel had new survey stakes. The water level at the pond is too high to route the trail next to the pond inside the easement. Trail map updated. Will meet with David Russel to discuss possible routes this summer.
13. **Fyfeshire** – Contact Eric S. to discuss relocating the W. Berlin trail entrance. Friends of Fyfeshire are proposing a renovation project to the stone entrance.

14. Bolton Loop Trail – Planning to walk the entire loop to create a master GPS file by May. Map created at Greg’s request showing segments in conservation and along the roads.

15. Danforth – no updates.

Other TC Items

1. Town Maps – Property maps are completed! Web site development is complete and all content posted to the BCT site. The first 100 copies of the 2016 Trail guide will deliver from the printer on 5.24. **Group reviewed the first copies during the meeting. Betsy found two photos on page 25 for Randall-Vinger that need updating. Jeff will order 100 replacement pages on 5.25.**

2. Inventory Spreadsheet – track materials in storage container and use within properties (on going). **Group will update the spreadsheet on 6.3 when materials are delivered.**

3. Microsoft One Drive – store all photos, documents, meeting agendas into this folder (on going).

4. Next TC Meeting – is scheduled for June 22nd in the Houghton building at 6:30PM

5. Organize Storage Container – Done.

6. TC Walks – discussed scheduling member walks with the goal of touching every trail inside each property. Minor trail work would take place during these hikes. Larger scope projects would be identified and scheduled. Possible walks every other week.

7. Trex Decking – The current price for one 12’ length of “Gravel Path” deck from Koopmans Lumber is \$45.76. Each 12’ board yields 2 linear feet of bridge walking surface. The team is discussing the possibility of purchasing a house brand composite deck product by ChoiceDek in “Beach House Gray” from Lowes for less than half the money. This substitution would reduce our cost per linear foot from \$28 to \$15.

9. Colored Trail Markers – Light blue is the highest visible color. Will be used for all new secondary loop trails going forward.

10. Trail Marker Materials – Wendy volunteered to “pre-cut” the triangle markers and has one tote.

11. Mission Statement – Bob R requested a Trails Committee mission statement. A group of TC members drafted and completed in January. Document was distributed with meeting notes dated 3.17.

12. TC E-Mail – an e-mail address for the Trails Committee was created to send group notifications and receive communications from others. BoltonTrailsCommittee@gmail.com

13. Trail Distances – a “next step” map project of walking and recording main trail segments using a distance measuring wheel. Confirm calibration and feet/inch unit of measurement. The TC will purchase a wheel for this project. **The wheel is in hand and the group discussed ways of implementing trail segment distances into the maps. Greg will collect lengths at AM as a test.**

14. Meeting Chair Cycle – Jeff is suggesting the group alternates running Trails Committee meetings. Anyone interested in signing up for a month, please let us know.

15. GIS & GPS Data – Jeff met with Gary to review in detail the map build process as it relates to GPX files and track data. It will be up to Gary if a project involving updates to the town GIS map moves forward. Karen suggested we investigate the “Open Trails Data” community to code trail segments with specific information. Link here - <http://www.opentraildata.org/>

16. Town Property Budget – The 2016 season budget was submitted on 4.7. It will be a discussion topic and voted on at the next ConCom meeting. Project list and costs attached – voted and approved. **Material order placed on 5.24 from Lowes and Koopmans. Everything is delivering on 6.3.**

17. Rick Merrill (Coventry Wood Rd) – Rick could use some help clearing the rest of the fall down that landed on the stone wall and across the trail leading from Old Sugar. We cleared this last season, but a 30’ portion on his property is obstructing the stream.

18. GPX/KML Files – Steve is planning to draft a written process for compiling multiple GPS captures into a single “cleaned-up” GPS property file. Waypoints would be included, but may be edited for trail user. These files will be posted to the TC website for users to install on their devices as background map trail data.