

Trail committee meeting – August 4th 2015

Meeting notes added by JML in red on 8.5

Welcome Michele to the TC!!

Michele attended her first Bolton TC meeting and gave a brief overview of her professional work history. She also discussed a conversation with Gary regarding transitioning mapping responsibilities to the TC. Meeting to follow.

Thinking we give Michele the lead-off agenda section of each meeting. She can review and add her topics of conversation and then have the option to stay or get back to TH.

Properties Overview

1. **White Property** – New bridge footing completed. Photos posted to TC cloud folder. Larry stated that there's a half step on the bridge entrance that may need a filler. TBD.
2. **Rocky Dundee** – 16' bridge is a work of art. Last two sections of duck boards installed last week. Need a trail entrance sign installed and the team to section walk to confirm trail markers are complete. The group discussed the need for trail head signs at this location to “finish” the work. Possibility to repurpose the brown signs and posts inside the container by adding a trail specific placard under the wooden sign topper. Also discussed the typical trail head sign spec, and how the TC might have these made in the future.
3. **Bower Springs to Bare Hill** – finish design; build and install main bridge; move existing bridges upstream and redo footings; clear and blaze the revised trail. Eagle Scout project is moving forward. A bridge out and trail under construction sign is needed. The list of materials required to complete duck board work needs to be compared to our existing stores. TC needs to brush cut trail with string trimmers. Possible relocation of existing Roemer bridge once ES project is complete.
 - a. John and Bob to confirm the BSA approves this project to go-forward. Design is 90%. Additional materials required. TC to hand-off construction and focus upstream.
 - b. Replace duck-board walks near entry
 - c. Relocate two existing serviceable bridges upstream per plan front last fall
 - d. Plan to check-in on ES project progress.
4. **Rattlesnake Hill** – fixed broken treads on boardwalk near Harris Farm entrance (completed). Karen has voiced that sections inside RH need better trail markers. Too easy to get lost, no “you are here” orientation. Group agrees signage work required. Too easy to get lost, and not know where you are on the map in certain locations.
5. **Vaughn Hills**– finish mapping and color coding of trails, publish new maps, update trail markers and signage. Discussed this project goes along with Moen. Need to finish the trail markers and mapping here.
 - a. Renaming the Beaver Loop Trail in Vaughn Hill to Friendship Trail - check with Rona Balco if you want more detail why she is requesting this.
 - b. Use Betsy's list of things that need attention
6. **Moen Property** – deal with boggy section near entrance (relocate or do duckboards) and make punch-list for other existing bridges Needs trail head sign and trail relocation from parking area to create a “dry trail” completed before winter for next Spring wet season. Larry discussed flagging a new trail. Team to brush cut new path, keeping both trails open as seasonal options. Parking area also needs clearing.
 - a. Adjust entry trail away from boggy section where approaches the loop trail
 - b. Check other damp spots and relocate trail as needed
 - c. Check existing bridges for stability and schedule repairs
 - d. Remap the two loops near Bear Hill and decide whether or not to keep
 - e. Re-look at the water-boards added to the Summit Trail and see what's actually needed

7. **Bolton Loop Trail** – discuss existing and proposed trail network and go forward action items. Potential Eagle Scout projects go forward. Need to discuss next steps and which sections are candidates. **TC discussed parceling sections as ES projects.**
8. **Annie Moore** Michele discussed wetlands alterations happening on the Stow side of this property. TC provided a trail map of the area for her use.
 - a. Walk full trail and record boardwalks and bridges; create repair list.
 - b. Replace known missing board
9. **Zinc Property; *Notify abutters.***
 - a. Reinforce one bridge thought to be defective
 - b. Assess conditions of 4 other bridges
 - c. One bridge needs extension -- get specifics
10. **Vinger Property**
 - a. Scope out options for crossing swampy area (again). Look at possibility of duck bridges
 - b. with a raised bridge across the stream itself.
 - c. Review trail out to private drive for feasibility
11. **Wilder Pond** TC needs to clear trail head parking area (overgrown). Trail head sign also required. Develop plan for restoring flow between ponds without new construction
12. **Fyfeshire** Teams needs to walk this trail and discuss options around the Schartner Farm barn.

Other TC Items

1. Town Maps – Gary P and .gpx files meeting. Need to schedule with team. Michele to set up meeting with Gary and Karen (possible other TC members) to discuss a transition. TC would have access (remote hopefully) of existing town mapping software database to make changes and additions using Map My Hike.
2. Inventory Spreadsheet – track materials in storage container and use within properties (on going)
3. Microsoft One Drive – store all photos and documents (on going) 8.5.15 added a folder for meeting minutes and agendas. Copied the last three months of meeting agendas into this folder.
4. TC Logo & Signs – develop a standard car window sign and possible TC logo. Pam Powell offered TC Town identification badges for field work – do we want these? Work on signage for local postings (Library, Town Hall) and possible newspaper ad to generate interest for a final project push before winter weather.
5. Meeting dates and future meeting locations – need to establish and publish a schedule. Next meetings scheduled for 9.8 and 10.13 in the Library program room from 6:30-8pm. Meeting dates of 11.10 and 12.8 TDB. Library has a 4 meeting per year max and only reserves within a 90 day window.
6. Organize storage container – build loft, order shelving, keep materials stacked neatly